

A meeting of the **OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 3RD OCTOBER 2019** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

#### **1. ELECTION OF CHAIRMAN**

To elect a Chairman of the Panel on an interim basis.

#### **2. MINUTES (Pages 5 - 8)**

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Customers and Partnerships) meeting held on 12th September 2019.

**Contact Officer: A Green (01480) 388008**

#### **3. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

#### **4. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Panel on an interim basis.

#### **5. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 9 - 12)**

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**Contact Officer: H Peacey (01480) 388007**

#### **6. TREE STRATEGY WORKING GROUP FINAL REPORT (Pages 13 - 16)**

Councillors Mrs J Tavener and J W Davies will give the Panel a final update on the work of the Tree Strategy Working Group. An Arborticultural Officer will also be in attendance to explain the revision and proposed structure of the Tree Strategy 2020-2030.

**Contact Officer: Cllr Mrs J Tavener (01487) 823082**

**7. EXCLUSION OF PRESS AND PUBLIC**

To resolve:

that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

**8. ONE LEISURE SAWTRY - OPERATIONAL MANAGEMENT (Pages 17 - 26)**

A report on One Leisure Sawtry – Operational Management will be presented to the Panel.

**Contact Officer: J Wisely (01480) 388049**

**9. RE-ADMITTANCE OF PRESS AND PUBLIC**

To resolve:

that the press and public be re-admitted to the meeting.

**10. OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 27 - 38)**

The Overview and Scrutiny Work Programme is to be presented to the Panel.

**Contact Officer: A Green (01480) 388008**

25th day of September 2019



Head of Paid Service

**Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests**

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

**Filming, Photography and Recording at Council Meetings**

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Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have**

**a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.